



# JIN Program Office

## *Current capacity, resources and the JIN business model*

The JIN Program Office operates with insufficient resources to deliver needed services to the justice community. This deficiency, however, remains consistent with the original concept of the Program Office: hire a program director in 2003 and allow the Board one year to identify the resources required to achieve its goals.

In the last year, the Program Office has used the resources of DIS, agency contributions (AOC, DIS, DOC, DOL and WSP), as well as grant funds to move justice integration forward. This support has allowed the Program Office to provide a limited level of service and identify which operational and programmatic needs – communications, grants assistance, lobbying and system design – would build much-needed capacity to deliver on critical JIN goals for the 2005-07 biennium. Although the job description for the JIN program director includes a number of these responsibilities, it is apparent that a one-person office lacks sufficient resources to achieve the full potential of the JIN mandate.

RCW §10.98.240 requires that this report contain recommendations for needed appropriations to achieve the goals set out for the Board. Aligned with this vision, the Program Office will submit a decision package to the Legislature for the 2005-07 biennium, as part of the DIS budget request. The decision package is detailed in this report (see page 27).

The Program Office resides at DIS and is staffed by a program director. Currently, DIS provides administrative, technical, financial, legislative and procurement support. The program director is the chief executive officer for the JIN board and is authorized to bind the Board in contractual and other matters related to its operation.

The roles and responsibilities of the JIN program director are as follows:

- provide executive level direction and serve as the chief executive officer for the JIN;
- prepare strategic plans and budgets for justice integration projects and present to the Board as required;
- research and aggressively seek funding;
- coordinate technical staff in support of JIN projects and applications;
- prepare and implement a communications plan;
- coordinate JIN project activities with agency/ law enforcement project managers and resolve technology issues related to sharing data; and
- lead subcommittees and workgroups in the development and implementation of technical standards and those related to business practice.

## *A business model for the JIN*

The JIN model for justice integration has evolved with four primary components:

1. take an enterprise approach (evident in current plans for network design and security);
2. provide, where appropriate, services that deliver justice information;
3. act as a knowledge and information clearing-house for the justice community; and
4. preserve the majority of the work and financial commitment of justice integration with individual JIN constituents.

These key elements have improved the operation and recent deployment of the Summary Offender Profile application and guided the development of other similar services, detailed later in this report. This model depends on DIS support for the Program Office during the next two years.



In the JIN model, the Board and Program Office delineate their roles as ensuring an optimal level of collaboration and integration for the state and to providing an appropriate level of service in response to user demand. While the Program Office will create the right environment for integration and provide the necessary tools, the automation of paper exchanges and improvements to business process will, as they should, remain the responsibility of JIN constituents. Plans for justice integration will be reflected in their future budget requests.

The *2002 Implementation Recommendations* suggested a budget of \$16 million for justice integration. Projected costs for 2005-07 are dramatically lower. Improvements in technology, along with the approach outlined in this Plan, will allow integration goals to be realized more quickly and at lower cost.